

Booking Information

On Line: www.incareservices.com Reservations held 7 days only

By Phone: Tel 01243 867113 Reservations held 7 days only

By Email: Scan and attach your booking form then send to the following address:

booking@incareservices.com Reservations held 7 days only

By FAX: 01243 869121 Fax this page with your requests

By Post: Send this page with your remittance to:

INCARE SERVICES, Commercial House, 19 Station Rd, Bognor Regis, W. Sussex P021 1QD

Name: _____ Tel: _____

Care Address: _____

Postcode: _____ Email: _____

1. I wish to reserve ___ places for the following course: "Qualified Advisers in Manual handling update"

4th Feb 3rd March 1st April 8th May 4th June

7th July 9th Sept 9th Oct 10th Nov

2. I wish to reserve ___ places for the following course: "Qualified Advisers in Manual handling"



ODLQC Accredited

Starts 25th Feb starts 12th May starts 29th Sept

3. I wish to reserve ___ places for the following course: "Risk Management in Care"

Starts 25th Feb starts 12th May starts 29th Sept

4. I wish to reserve ___ places for the following course: "The Accredited activities coordinator"



ODLQC Accredited

3rd and 4th April

Either: I enclose a cheque for £ _____ made payable to INCARE SERVICES.

Or : I wish to pay by Invoice. Please forward to: _____

Terms and conditions of Booking

Payment must be made no later than 14 days prior to your session date. INCARE SERVICES reserves the right to return any early bird payment that has not been received by the due date. Postponement / cancellation is subject to the following: less than 14 days notice, no refund liability. From 14 -28 days notice, credit note available less £10 administration fee. More than 28 days notice, a full refund less £10.00 administration fee can be issued.

I HAVE READ THE TERMS AND CONDITIONS OF BOOKING AND AGREE TO THEM.

Signed : _____ Print name ; _____ Dated : _____