

Booking Information

On Line: www.incareservices.com Reservations held 7 days only

By Phone: Tel 01243 867113 Reservations held 7 days only

By Email: Scan and attach your booking form then send to the following address:

booking@incareservices.com Reservations held 7 days only

By FAX: 01243 869121 Fax this page with your requests

By Post: Send this page with your remittance to:

INCARE SERVICES, Commercial House, 19 Station Rd, Bognor Regis, W. Sussex P021 1QD

Name: _____ Tel: _____

Care Address: _____

Postcode: _____ Email: _____

1. I wish to reserve ___ places for the following course: "Qualified Advisers in Manual handling update"

8th February

29th July

22nd March

3rd Sept

29th April

8th Oct

14th May

2nd Nov

29th June

2. I wish to reserve ___ places for the following course: "Qualified Advisers in Manual handling"



ODLQC Accredited

10/20/24/27th September

10/12/17/24th November

3. I wish to reserve ___ places for the following course: "Risk Management in Care"

10/20th September

10/12th November

Either: I enclose a cheque for £ _____ made payable to INCARE SERVICES.

Or : I wish to pay by Invoice. Please forward to: _____

Terms and conditions of Booking

Payment must be made no later than 14 days prior to your session date. INCARE SERVICES reserves the right to return any early bird payment that has not been received by the due date. Postponement / cancellation is subject to the following: less than 14 days notice, no refund liability. From 14 -28 days notice, credit note available less £10 administration fee. More than 28 days notice, a full refund less £10.00 administration fee can be issued.

I HAVE READ THE TERMS AND CONDITIONS OF BOOKING AND AGREE TO THEM.

Signed : _____ Print name ; _____ Dated : _____